



CITY OF BETHLEHEM
OFFICE OF THE CITY SOLICITOR

INTEROFFICE MEMORANDUM

To: Louise M. Kelchner, City Clerk

From: Edmund J. Healy, Esquire, First Assistant City Solicitor

cc: Robert J. Donchez, Mayor; W. Alexander Karras, Chief of Staff

Re: Lease Agreement with Bethlehem Parking Authority

Date: June 28, 2018

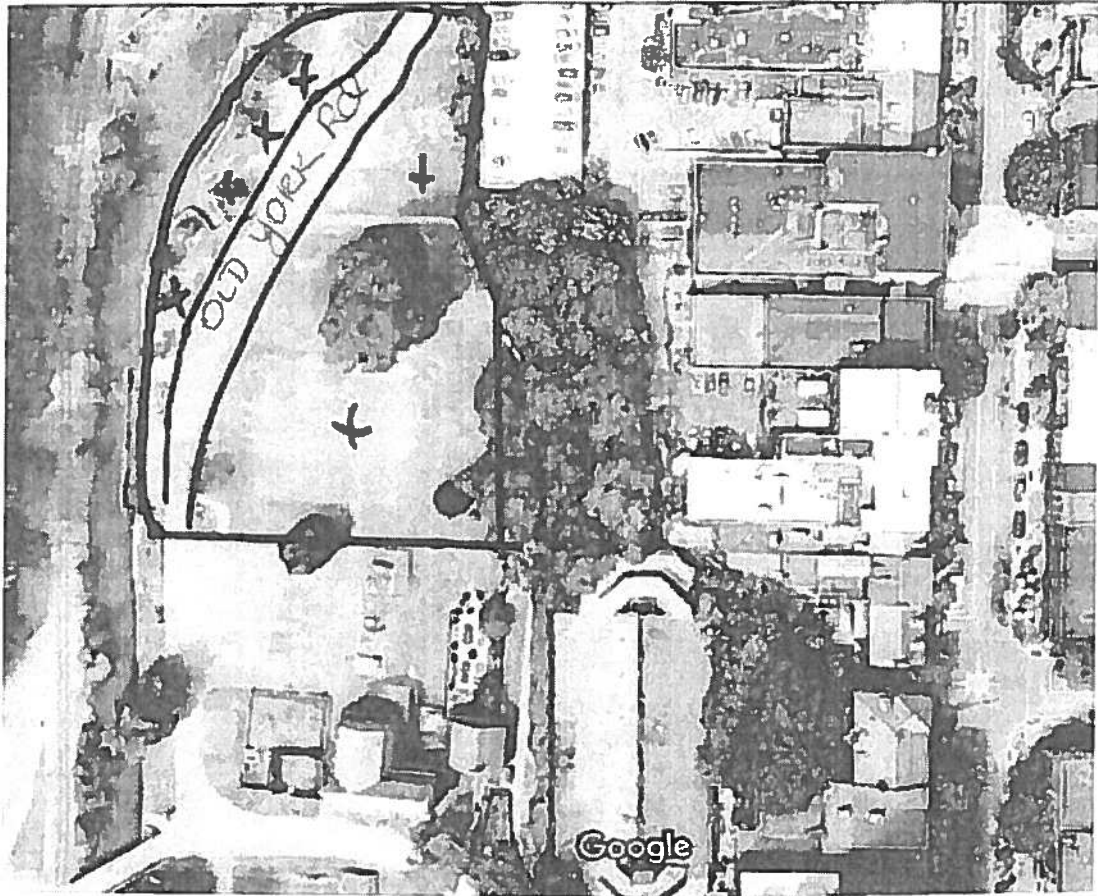
The Administration recommends approval of the attached proposed City Council Resolution. If adopted, the Resolution would memorialize an arrangement which has been in place for many years.

The Resolution authorizes the Mayor and the Controller, and/or such other City officials as deemed appropriate by the City Solicitor, to execute a lease agreement with the Bethlehem Parking Authority to permit the latter to provide paid surface lot parking to Celtic Fest visitors on land situate between the Corked Wine Bar and the Monocacy Creek. (This area roughly corresponds to Volksplatz during Musikfest). Interestingly, after some investigation, it is observed the area in question is owned in part by the City and part by the Redevelopment Authority. Therefore, a three-party way lease agreement is required. Revenue-sharing between the BPA, City, and RDA is not expected. The agreement is cancellable for the convenience of any party upon 60-day notice to the others.

The proposed lease area is depicted on the attachment.

The proposed lease agreement should become effective on/before September 1, 2018. Kindly arrange for this matter to be considered by Council prior to that date.

Feel free to call me at 610-865-7011 if you have any questions or concerns.



Highlighted area constitutes leased area

RESOLUTION NO. 2018-_____

Authorization for Lease Agreement with Bethlehem Parking Authority

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a lease agreement with the Bethlehem Parking Authority consistent with the following terms:

- Lessee: Bethlehem Parking Authority
- Premises: The following tax parcels near Ohio Road and the Monocacy Creek:
- P6NW2C-3-15-0204E (computed 1.6 acres), known as 515 Old York Road
 - P6NW2C-3-1-0204E (0.12 acres), known as 585 Old York Road
 - P6NW2C-3-2-0204E (0.07 acres), known as 595 Old York Road
- Purpose: To provide paid surface lot parking to Celtic Fest visitors
- Duration of Lease: 12-months, automatically renews
- Termination rights: Any Party may terminate this Lease for convenience upon sixty (60) days written notice to the other
- Special restriction: Lessee may possess, control, and use the Leased Areas only during Celtic Fest, starting on a Friday and whose duration shall not exceed three (3) days.
- Hours of Operation (in any year of the Lease): Fridays from 3:00 pm to 11:30 pm;
Saturdays, 8:30 am to 11:30 pm; and
Sundays, 8:30 am to 8 pm

Sponsored by: _____

Resolution No.

ADOPTED by Council this _____ day of _____, 2018.

President of Council

ATTEST:

City Clerk